



The CAD-Scan Connection



Federal Supply Service
U.S. General Services Administration

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for [GSA Advantage!™](http://www.gsadvantage.gov) is: www.gsadvantage.gov

Office, Imaging and Document Solutions

Schedule 36

SIN 51 505 Document Production

SIN 51 506 Document Conversion

CONTRACT # GS-25F-0042P

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov/>.

Period Covered by Contract:: September 09, 2004 through September 09, 2009



The CAD-Scan Connection

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Business Size: Small



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The CAD-Scan Connection

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CUSTOMER INFORMATION:

1. SPECIAL ITEM NUMBERS

a) Table of Awarded SINs

Special Item Numbers (SIN)	Products/Services	Pricing
51-505	Document Production Services	Click here for 51 505
51-506	Document Conversion Services	Click here for 51 506

b) Identification of the lowest priced model

Number and lowest unit price for that model for each special item number awarded in the contract:

[Click here for 51 505](#)

[Click here for 51 506](#)

c) Descriptions of all corresponding commercial job titles

With experience, functional responsibility and education: Not Applicable.

2. MAXIMUM ORDER

- a) In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall—
 - i) Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
 - ii) Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
 - iii) After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.
 - b) Vendors may:
 - i) offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)
 - ii) offer the lowest price available under the contract; or
 - iii) decline the order (orders must be returned in accordance with FAR 52.216-19).
 - c) A delivery order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.
 - d) Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.
1. Special Item Number 51-505 – Document Production Services (DPS).
The maximum dollar value per order is \$1,000,000.
 2. Special Item Number 51-506 – Document Conversion Services (DCS). The maximum dollar value per order is \$1,000,000.

3. MINIMUM ORDER

The minimum dollar value of an order for delivery to one destination is \$100.00.

4. GEOGRAPHIC COVERAGE

Geographic coverage shall be worldwide.



5. POINT OF PRODUCTION

Point of origin for services offered under this contract is at:

The CAD-Scan Connection
935 12th Street, Suite B
Paso Robles, CA

6. DISCOUNTS

Prices herein already reflect discounts to the Government. Additional discounts are earned when scanned images are converted to CAD (see Price Schedule below).

7. QUANTITY DISCOUNTS

Quantity discount breaks are applied as given in Price Schedule below.

8. PROMPT PAYMENT TERMS

Prompt payment terms shall be net 30 days from date of invoice.

9. GOVERNMENT PURCHASE CARDS

a) Below the micro-purchase

Government purchase cards are acceptable for payments equal to or less than the micropurchase threshold for oral or written delivery orders.

b) Above the micro-purchase

Government purchase cards are acceptable for payment above the micropurchase threshold.

10. FOREIGN ITEMS

Not applicable.

11. TIME OF DELIVERY

a) Standard Delivery

The contractor shall deliver or perform services in accordance with the terms negotiated between the Ordering Office and the Contractor.

Items or Groups of Items (SIN or Nomenclature)	Delivery Time (Days ARO)
---	-----------------------------

51-505	As negotiated
51-506	As negotiated

b) Expedited Delivery

Quicker delivery of service than set forth in paragraph (a) above is available from the contractor, when requested and as negotiated between the Ordering Office and the Contractor.

c) Overnight and 2-day Delivery

Quicker delivery of service than set forth in paragraph (b) above is available from the contractor, when requested and as negotiated between the Ordering Office and the Contractor.

d) Urgent Requirements

Urgent requirements are available as negotiated between the Ordering Office and the Contractor.



12. F.O.B POINT: FOB Destination

13. ORDERING INFORMATION

a) Ordering Address

All purchase orders placed under the contract shall be issued to:

The CAD-Scan Connection
Attention: Linda M. Posner
935 12th Street, Suite B
Paso Robles, CA 93446

Below are the telephone and fax numbers that can be used by ordering agencies to obtain ordering assistance.

Phone (805) 237-9347
Fax (805) 237-7723
E-mail lindap@cadscanconnection.com

b) Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (www.fss.gsa.gov/schedules).

14. PAYMENT ADDRESS

All payments under this contract shall be remitted to:

The CAD-Scan Connection
Attn: Linda M. Posner
935 12th Street, Suite B
Paso Robles, CA 93446

15. WARRANTY PROVISION

Not applicable.

16. EXPORT PACKING CHARGES

Not Applicable.

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE

The CAD-Scan Connection will comply with the terms and conditions of GSAR 552.232-80, payment by Purchase Card, Variation I (Mar 1998) (any thresholds above the micro-purchase level).

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR

Not applicable.

19. TERMS AND CONDITIONS OF INSTALLATION

Not applicable.



20. TERMS AND CONDITIONS OF REPAIR

Not applicable.

a) Terms and conditions for any other services

Not applicable.

21. LIST OF SERVICE AND DISTRIBUTION POINTS

Not applicable.

22. LIST OF PARTICIPATING DEALERS

Not applicable.

23. PREVENTIVE MAINTENANCE

Not applicable.

24. SPECIAL ATTRIBUTES

a) Environmental attributes,

e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable.

b) Indicate that Section 508 compliance information is available

On Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER

DUN #:018329065

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE.

CAGE #: 3D7S4



DOCUMENT PRODUCTION SERVICES SPECIAL ITEM NUMBER 51 505

Service	Unit	GSA Price
BLACK AND WHITE SCANNING		
Size A (8.5"x11")	1 Sheet	\$ 0.91
Size B (11"x17")	1 Sheet	\$ 1.82
Size C (18"x24")	1 Sheet	\$ 2.73
Size D/E (24"x36"/36"x48")	1 Sheet	\$ 4.36
GRAYSCALE / PHOTOS		
Aerial Photo (6"x6")	1 Sheet	\$10.91
Size A/B (8.5"x11"/11"x17")	1 Sheet	\$ 3.63
Size C (18"x24")	1 Sheet	\$10.91
Size D (24"x36")	1 Sheet	\$13.64
POSTSCAN EDITING		
Post-Scan Editing	Per Hour	\$43.63
FILE CONVERSION		
Conversion to PDF	1 Sheet	\$ 0.16
OCR (no editing)	1 Sheet	\$ 0.16

*See below for complete Price Schedule including quantity discounts and item description.

Scope Of Work

The Federal Supply Service provides GSA Schedule contractors capable of servicing the Government's requirements for Document Production Services (DPS). Contractors shall provide federal activities with a practical turnkey solution to their requirements for reproduction and management of document services.

Depending on the nature of the customer's requirement, a preliminary Needs Assessment and Analysis Service (NAAS) may be required in order to assess the extent of the customer's requirement to fulfill the customers' need for DPS. The primary purpose of the NAAS is to provide professional support in ascertaining and developing the most appropriate and cost efficient methodology to accomplish the customers' DPS requirement.

The proposed approach may include, but is not limited to, skilled personnel necessary to complete the effort, equipment (government owned, state of the art, remanufactured, or otherwise). The contractor shall submit to the Contracting Officer a complete written report specifying the recommended DPS. The report shall address, but is not limited to the operational management support services, overall projected cost, and a milestone schedule for acquiring and/or deploying the necessary resources to complete the effort.

General Requirements

- Document Production Services (DPS)** – DPS requirements typically provide for reproduction of documents. Offerors shall provide the appropriate skilled personnel and methodology to address the customer NAA or Task Order requirements to implement DPS. A typical document production service includes such services as high quality digital color, grayscale and black/white scanning of standard 8.5x11 and 8.5x14 sheets, and large format scanning of black/white, blueprints, sepia, and grayscale drawings. Government agencies and activities are the customers and requiring activities that initiate the DPS to be performed. DPS requirements are delineated in task orders by customer agencies. Task orders specify the actual DPS to be performed, the dollar value of the contract, period of performance and any other significant factors relative to the requirement. Contractors are advised to confer with customer agencies to ensure compliance with laws, regulations, security clearances etc. prior to implementing the task order.
- Quality Control/Tracking System** – A quality control system that monitors and ensures the quality of DPS will be performed on each task.
- Performance Standards** - Performance standards will be agreed upon and met at all times possible.



GSA PRICELIST SIN 51 505

A detailed review of our price schedules is given here below: The actual price schedule follows.

SIN 51 505: Document Production Services

- **LARGE FORMAT SCANNING and Small Format Scanning.**

- All scanning prices are based on quantity and size.
- All prices of regular (lined) drawings are scanned as black and white; (we scan blueprints, black and whites, sepias, etc. on various media; i.e., paper, linen, mylar, etc..)
- Grayscale scanning for photos, maps, etc. is mentioned below.
- There is a surcharge of 20% for those drawings that require special attention. Special attention is given when drawings are in poor condition (i.e., torn, frayed, stained) or that the clarity is poor (background is noisy, text and graphics are either very dark or very light or a combination of both). Our sophisticated software has parameters that can, at times, enhance a drawing. Our goal is to maintain the integrity of the drawing as much as possible.
- Sizes:
 - A: 8.5x11 or 8.5x14
 - B: 11x17
 - C: 17x22 or 18x24
 - D/E: D = 22x34 or 24x36; E = 34x44 or 36x48 (BL size also: 30x42)
- Set Up Fee: For setting parameters for a group of drawings of mixed types and/or sizes. This may be waived if the drawings are all of the same settings.
- Sorting Fee: For organizing paper drawings to a designated order. This may be waived if the drawings are received with a preset order.
- Deskew, Despeckle, Crop, Rotate Fee: Deskewing is placing the x and y axes parallel to the plane (straightening); despeckling is removing noise from a drawing; cropping is cutting a drawing to only a region of interest; and, rotating a drawing is so the drawing reads vertically.
- Aerial Photos: 8x8" with 400-dpi resolution. The price of any other size or resolution is to be determined.
- Grayscale scanning: Using the 256-grayscale parameter for scanning gives the final product a photo quality. This type of scan is best indicated for maps, topographs, as well as for drawings of very poor quality.

- **Post-Scan Editing.**

- Post-scan editing price is by the hour.
- Post-scan editing is done to modify images: to insert into other images, to prepare images for exhibits, etc.
- Post-scan editing is performed when special preparation is required for those scanned images that are of poor quality and will be converted to a CAD format.
- Post-scan editing is performed to enhance quality.

- **CD (write once)**: All data are recorded onto "write once" CDs to protect the original task (or as per clients needs) (other types of media are available; i.e., DVD, memory sticks, external hard drives).
- **Archival Set Up**: TBD (Set Up fee is per folder based on the complexity and depth of the prescribed order.)
- **TIFF to PDF Conversion**: The fee is per file.
- **Data Transfer**: The fee is per MB.
- **Special Handling**: The surcharge regards the necessary attention given to drawings in poor condition.
- **Travel Expenses**: All agreed travel expenses will be paid by the customer according to the per diem rate.



The CAD-Scan Connection

• GSA PRICELIST SIN 51 505

The following is the pricing included on the GSA Federal Supply Service Schedule Contract. Prices are effective January 1, 2005 and reflect the reduction of the Industrial Funding Fee to .75%

The CAD-Scan Connection - GOVERNMENT RATES

SCHEDULE 36- SIN 51 505

March, 2007

SIN 51 505 (DOC. PRODUCTION) -LARGE FORMAT DIGITAL SCANNING*

SHEET SIZE / NO	IN-HOUSE 1-10	IN-HOUSE 11-50	IN-HOUSE 51-100	IN-HOUSE 101-500	IN-HOUSE 501-1000	ON-SITE* 1001 +
SIZE D/E 24x36/36x48 (ea.)	\$4.35	\$3.63	\$2.90	\$2.18	\$1.81	\$2.81
SIZE C 18x24 (ea.)	\$2.72	\$2.18	\$1.63	\$1.09	\$1.00	\$2.36
SIZE B 11x17 (ea.)	\$1.81	\$1.09	\$0.73	\$0.45	\$0.36	\$1.72
SIZE A 8.5x11 (ea.)	\$0.91	\$0.73	\$0.45	\$0.27	\$0.23	\$1.04
SET UP (MAY BE WAIVED)		\$22.67	\$36.27	\$72.54	\$136.01	\$181.35
SORTING (MAY BE WAIVED)		\$16.32	\$27.20	\$40.80	\$90.68	\$362.70
DESKEW, DESPECKLE, CROP (EACH)						\$0.23
AERIAL PHOTOS 6X6 (EACH)						\$10.88
GRAYSCALE (PHOTO QUALITY) SIZE / QTY	IN-HOUSE 1-10	IN-HOUSE 11-50	IN-HOUSE 51+	ON-SITE		
SIZE D 24x36/36x48 (ea.)	\$13.60	\$10.88	\$8.16	\$9.52		
SIZE C 18x24 (ea.)	\$10.88	\$9.07	\$7.25	\$8.61		
SIZE B 11x17 (ea.)	\$6.80	\$5.44	\$4.08	\$5.44		
SIZE A 8.5x11 (ea.)	\$5.44	\$4.53	\$3.63	\$4.99		
POST-SCAN EDITING (HR)				\$43.52		
ON-SITE DOCUMENT IMAGING SPECIALIST (PER HR)				\$34.46		
ON-SITE PRODUCTION COORDINATOR (PER HR)				\$47.15		
CD (WRITE ONCE) (EACH)				\$7.25		
ARCHIVAL SET UP (MAY BE WAIVED)				\$136.01		
TIFF TO PDF CONVERSION (PER FILE)				\$0.16		
DATA TRANSFER/MB (COPYING TO HARD DRIVES)				\$0.03		
*DISCOUNT ON IN-HOUSE SCANNING WHEN DRAWINGS ARE VECTORIZED				25%		



DOCUMENT CONVERSION SERVICES SPECIAL ITEM NUMBER 51 506

Service	Unit	GSA Price
AUTO-VECTORIZATION		
(No Editing)		
Size A (8.5"x11")	Per Sheet	\$18.18
Size B (11"x17")	Per Sheet	\$21.82
Size C (18"x24")	Per Sheet	\$25.45
Size D/E (24"x36"/36"x48")	Per Sheet	\$31.82
OCR Included w/Autovectorization (no editing)	Per Sheet	\$ 4.55
VECTORIZATION		
FULL CAD SERVICE (Fully Edited)		
Full Conversion from Raster to Vector (CAD)	Per Hour	\$43.63
FILE CONVERSION		
Conversion to PDF	Per File	\$ 0.16

*See below for complete Price Schedule including quantity discounts and item description.

Scope of Work

The Federal Supply Service provides GSA Schedule contractors capable of servicing the Government's requirements for Document Conversion Services (DCS). Contractors shall provide federal activities with a practical turnkey solution to their requirements for reproduction and management of document services.

Depending on the nature of the customer's requirement, a preliminary Needs Assessment and Analysis Service (NAAS) may be required in order to assess the extent of the customer's requirement to fulfill the customers' need for DCS. The primary purpose of the NAAS is to provide professional support in ascertaining and developing the most appropriate and cost efficient methodology to accomplish the customers' DCS requirement.

General Requirements

- Document Conversion Services** - The process of document conversion involves state-of-the-art scanning of the original document's text and graphic image into digital data, which is then transferred to a new media and formatted for use in a document imaging and storage system. Comprehensive DCS are used to transfer text and graphic images in existing documents (e.g., correspondence, files, technical manuals, land records, charts, engineering drawings, legal documents, etc.) in paper onto a new delivery/storage media (e.g., CD-ROM disks, in any required format (e.g., raster images, ASCII text, PDF image files, DWG, DXF, DGN) required for use in a document imaging and storage system. Complete DCS will be used for both unclassified and classified documents using contractor facilities, unless otherwise agreed upon.
- Quality Control/Tracking System** – A quality control system that monitors and ensures the quality of DCS will be performed on each task.
- Performance Standards** - Performance standards will be agreed upon and met at all times possible.



GSA PRICELIST SIN 51 506

A detailed review of our price schedule is given here below: The actual price schedule follows.

SIN 51 506: Document Conversion Services

- **VECTORIZATION:**

Full Raster-to-Vector Conversion (CAD Perfect). Prices are per hour.

The price for CAD drawings is very subjective. Factors such as complexity, clarity and size are important in determining the degree of work; also, the customer's standards and requirements (layers, dimensioning, scale, title block, text, colors, etc.) impact on the price.

- **Autovectorization.** Sophisticated, smart software is used to convert black and white-lined scanned images into vectors (CAD).
 - Autovectorization prices are based on size and volume. The dimensions of the sizes are given above under "Large Format Scanning" prices.
 - Autovectorization is best suited for those drawings that are clean, of good condition, not complex with lines and text.
 - Autovectorized drawings often require editing. The amount of editing depends upon the complexity and clarity of the drawing(s). Usually the editing and cleaning is done by the customer's CAD personnel, thus providing an economical solution. Our price for editing is the same price for "Post-scan editing" (hourly).
- **Autovectorization with OCR:** (Optical Character Recognition) is an added feature that is priced separately. The "auto" conversion process distinguishes between graphics and text. Note: the text must be either typed or well hand printed to have a good conversion.
 - **CD (write once):** All data are recorded onto "write once" CDs to protect the original task (or as per clients needs.) (other types of media are available; i.e., DVD, memory sticks, external hard drives).
 - **Archival Set Up:** TBD (Set Up fee is per folder based on the complexity and depth of the prescribed order.)
 - **TIFF to PDF Conversion:** The fee is per file.
 - **Data Transfer:** The fee is per MB.
 - **Special Handling:** The surcharge regards the necessary attention given to drawings in poor condition.
 - **Travel Expenses:** All agreed travel expenses will be paid by the customer according to the per diem rate.



The CAD-Scan Connection

GSA PRICELIST SIN 51 506

The following is the pricing included on the GSA Federal Supply Service Schedule Contract. Prices are effective January 1, 2005 and reflect the reduction of the Industrial Funding Fee to .75%

The CAD-Scan Connection - **GOVERNMENT RATES**

SCHEDULE 36- SIN 51 506

March, 2007

SIN 51 506 (DOC. CONVERSION) -- VECTORIZATION

FULL RASTER-TO-VECTOR CONVERSION (<i>CAD PERFECT</i>) (PER HR)						\$43.52
AUTOVECTORIZATION (NO EDITING)	IN-HOUSE 1-10	IN-HOUSE 11-50	IN-HOUSE 51-100	IN-HOUSE 101-500	IN-HOUSE 501-1000	IN-HOUSE 1001 +
SIZE D/E (EACH)	\$31.74	\$27.20	\$21.76	\$18.14	\$16.32	\$13.60
SIZE C (EACH)	\$25.39	\$21.76	\$17.23	\$14.51	\$12.69	\$10.88
SIZE B (EACH)	\$21.76	\$18.14	\$14.51	\$11.79	\$10.88	\$9.97
SIZE A (EACH)	\$18.14	\$15.41	\$11.79	\$9.97	\$9.07	\$8.16
OCR ADDED TO AUTOVECTORIZATION (EACH)						\$4.53
ON-SITE DOCUMENT IMAGING SPECIALIST (PER HR)						\$34.46
ON-SITE PRODUCTION COORDINATOR (PER HR)						\$47.15
CD (WRITE ONCE) (EACH)						\$7.25
ARCHIVAL SET UP (MAY BE WAIVED)						\$150.00
TIFF TO PDF CONVERSION (PER FILE)						\$0.16
DATA TRANSFER/FILE (PER MB [VOLUME/QUANTITY])						\$0.03
* DISCOUNT ON IN-HOUSE SCANNING WHEN DRAWINGS ARE VECTORIZED						25%



The CAD-Scan Connection

SUGGESTED FORMATS FOR BLANKET PURCHASE AGREEMENTS

BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE (Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act
(Ordering Activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs
of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)
_____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Agency Date

Contractor Date



BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- + The customer identifies their requirements.
- + Federal Supply Schedule Contractors may individually meet the customers needs, or -
- + Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- + Customers make a best value selection